Quick Reference Guide Updated: 23-Feb-2009

## How to Log into ERN

This process will show how to log into ERN.

- 1. Go to the DET website http://www.dec.nsw.gov.au/
- 2. Click the DET Staff Portal link in the related information section.
- 3. Login to Portal with your **DET Portal** login name and password.



Note: Unauthorised staff can not log into DET Portal.

- Contact EDConnect
- Phone: 1300 32 32 32
- 4. Click on Accept for Acceptable Use Policy screen.
- Select My Applications tab and select the ERN Enrolment and Registration Number link.



Note: Unauthorised staff will not see ERN in My Applications.

- Contact EDConnect
- Phone: 1300 32 32 32
- 6. You have logged into ERN successfully if you see the following screen

